

FATIMA MATA NATIONAL COLLEGE

AUTONOMOUS

(Reaccredited with 'A' Grade by NAAC)
Affiliated to University of Kerala



DEPARTMENT OF CHEMISTRY
BOARD OF STUDIES MEETING
HELD ON 04-08-2018

IQAC INTERNAL QUALITY
ASSURANCE CELL

2018 - 19
Chemistry

15

Meeting of the Board of Studies
04/08/2018 FMN College, Kollam 10.00 am

- 1) PRAMAPAN S. CULATHI
2. Dr. T. S. Anandakrishnan
3. Dr. Biju Mathan
4. Dr. Apsara. A J
5. Mrs. Shreemol CB
6. Dr. Suma N
7. Dr. Sarayu Devi. A
8. Dr. Noelise B. Fernandez
9. Mrs. Mini. V
10. Dr. Manohar D. Mullanay
11. Dr. SHIBU JOSEPH. S.T.

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Suma
Sarayu Devi
Noelise B.
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SUMITHR.

Minutes of the meeting of the Board of Studies of the Department of Chemistry

Venue: Conference Hall, FMNC, Kollam

Date:04-08-2018

Agenda: Syllabus Revision

Topics discussed	Suggestions	Recommendations	Decisions
Academic flexibility	<ul style="list-style-type: none"> • A complete restructuring of the syllabus is not possible • 20-30% flexibility in the existing syllabus of Kerala University is expected • The revised syllabus need to be approved by the Board of Studies; Kerala University • The total credits offered for the Programme should be 120 	<ul style="list-style-type: none"> • Curriculum and syllabus should go in line with the university instructions because the syllabus approval is needed from the university 	Resolve to approve
UGC directions on curriculum revision	<ul style="list-style-type: none"> • UGC insists to integrate employability and skill development, to cater the demands of the local industries, in the curriculum • Due importance should be given for Disaster management awareness and Ethics & Civic Sense in the curriculum 	<ul style="list-style-type: none"> • Curriculum with due importance to employability, skill development is needed. • Need to find a suitable space for incorporating Disaster management and Ethics & Civic Sense in the curriculum 	Resolve to approve
Content of the module	<ul style="list-style-type: none"> • Contents in each module should be precise • Depth of the syllabus should made very clear • This may reduce the chance of out of syllabus questions in the end-semester examinations 	<ul style="list-style-type: none"> • Each topic in the syllabus should be supplemented by relevant sub-topics to increase the depth 	Resolve to approve
Module-wise distribution of weightage	<ul style="list-style-type: none"> • A proper indication of the depth in which each module is to be handled is needed • Question paper setters should be given proper instructions on the weightage that is to be allocated for each module while preparing the question paper 	<ul style="list-style-type: none"> • As an attempt to reduce non-uniformity in question paper setting, it is better to integrate the unit wise distribution of marks expected from each module in the syllabus 	Resolve to approve
Incorporating model question	<ul style="list-style-type: none"> • A model question paper is inevitable for each course • The model question paper 	<ul style="list-style-type: none"> • Consider question paper setting so seriously that, the weightage and depth 	Resolve to approve

papers in the syllabus	should be in accordance with the weightage given to each module in the course	expected from each module is to be very clear from the question paper	
Restructuring the syllabus of open course	<ul style="list-style-type: none"> Detailed & elaborate coverage of the portions are not needed Make sure to emphasize that general study is expected from the given course, in the syllabus 	<ul style="list-style-type: none"> Open course modules need to be prepared in such a way that, students find it interesting to learn. It is better to incorporate chemistry related to day-to-day life 	Resolve to approve
Courses that require more instructional hours	<ul style="list-style-type: none"> Certain courses, especially organic papers, need more instructional hours Students find it very difficult to score marks in those papers This situation considerably affects our results also Need to be addressed seriously 	<ul style="list-style-type: none"> A revamping of organic courses is required The thorough discussion is needed to restructure the syllabus to match with the allotted time A draft shall be prepared by the department considering the drawbacks, which will be finalized in the next sitting of the Board of Studies 	Resolve to approve

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Dr. S. S. Anil Kumar

Prasanna Kumar
PRASANNAN S.